



THE CONSTITUTION
OF
THE KWAZULU-NATAL FLY FISHING ASSOCIATION

1. NAME

1.1 The Name of the Association will be “The KwaZulu-Natal Fly Fishing Association”, and abbreviated to “KZNFFA”

2. HEADQUARTERS AND POSTAL ADDRESS

2.1 The headquarters and postal address will be the same as that of the Association Chairman or such other address as may be decided upon from time to time.

3. AIMS OF THE ASSOCIATION

- 3.1 To be the autonomous controlling body of the amateur sport of representative Fly Fishing in the Province of KwaZulu-Natal.
- 3.2 To lay down rules governing representative Fly Fishing and safeguard members rights.
- 3.3 To promote, control and foster representative Fly Fishing in KwaZulu-Natal provincially and nationally through development programmes and Angling Clinics.
- 3.4 To compile and maintain an accurate list of record catches made in accordance with the rules and regulations of the Association and to issue record certificates and other forms of recognition for such catches.
- 3.5 To promote and encourage conservation and to promote tourism by inviting international and provincial teams to compete in KwaZulu-Natal.
- 3.6 To select on merit, through a system of angling trials the most competent anglers, to participate in provincial, national and international Fly Fishing contests.



- 3.7 To affiliate to the South African Fly Fishing Association and the Kwazulu-Natal Sports Confederation and to other applicable national and international bodies.
- 3.8 To recognize and comply with the provisions of the Constitutions of South African Fly Fishing Association and the Kwazulu-Natal Sports Confederation respectively.
- 3.9 To collect, raise or in any other legal manner acquire funds and property, both moveable and immovable and to administer, manage, invest and control such funds or property for the purpose of any of these objects.
- 3.10 To design, adopt, register and issue any badges or uniforms as may be determined from time to time.
- 3.11 To promote the development of the sport to all citizens of KwaZulu-Natal including the previously disadvantaged and paraplegic, irrespective of political or religious creed, colour or race.

4. MEMBERSHIP

- 4.1 The Association shall consist of individuals.
- 4.2 Each individual shall at all times be in good financial standing with the Association.
- 4.3 Applications for membership will be considered on merit and the Association reserves the right to accept or refuse membership without furnishing any reasons.
- 4.4 No individual shall be accepted for membership until such time as he / she has:
 - 4.4.1. Furnished the association's Secretary with name, ID number, postal and residential addresses and telephone numbers. Such lists to be revised and updated quarterly
 - 4.4.2. Has paid such membership application fee, subscription fee and levies as are prescribed from time to time in terms of clause 5 hereunder.

5. MEMBERSHIP FEES AND LEVIES

- 5.1 The Annual General Meeting shall determine for the ensuing year:
 - 5.1.1. The annual subscription fee for members.
 - 5.1.2. The application fee for each new member who applies for membership.
 - 5.1.3. Fees for members wishing to compete in trials for association and national teams for the ensuing year.
- 5.2 Membership fees are payable within forty-five days of the Annual General Meeting.
- 5.3 Any member who fails to timeously pay the fees as stipulated in clause 5.2 will forfeit his / her right to vote at the A.G.M. or any other general meeting and such a member will not be able to lay claim to the rights and privileges of membership of the association.
- 5.4 Any member who is in arrears with the payment of his / her membership fees, or any other fees and levies and fails to pay within 30 days of the date of posting by pre-paid registered mail shall in addition to any other

penalties imposed therefore in terms of the constitution, be liable to have his / her membership of the association suspended or cancelled as the association may deem fit.

6. OFFICE BEARERS

6.1 The following office bearers shall be elected at each A.G.M:

- 6.1.1. Chairman
- 6.1.2. Vice-Chairman
- 6.1.3. Secretary
- 6.1.4. Treasurer
- 6.1.5. Competitions secretary

6.2 Retiring Office bearers will be eligible for re-election.

7. DUTIES OF OFFICE BEARERS

7.1 Chairman

- 7.1.1. Preside at all general and executive committee meetings.
- 7.1.2. Have a deliberative, as well as a casting vote, at all executive committee meetings.
- 7.1.3. Present an annual report to the A.G.M.
- 7.1.4. Together with the Secretary keep members fully informed on all association matters.

7.2 Vice-Chairman:

- 7.2.1. In the absence of the Chairman, shall preside at all general and executive committee meetings.
- 7.2.2. Have a deliberative vote all executive committee meetings and when presiding, have a casting vote.

7.3 Secretary:

- 7.3.1. The Secretary will keep minutes of the proceedings at all general and executive committee meetings.
- 7.3.2. Keep and maintain the books and records of the Association.
- 7.3.3. Do all the clerical work of the Association.
- 7.3.4. Have deliberative vote at all executive committee meetings.
- 7.3.5. Distribute the minutes of all meetings within 20 days of the meeting.

7.4 Treasurer

- 7.4.1. Shall be responsible for the collection of and due administration of all monies of the association.
- 7.4.2. Present a detailed report of the income, expenditure and investments of the association at each executive meeting.

- 7.4.3. Draw up in co-operation with the auditor the annual balance sheet and income statement.
- 7.4.4. Have deliberative vote at all executive committee meetings.

7.5 Competition Secretary:

- 7.5.1. The Competition Secretary will keep the record books and certificates of the association.
- 7.5.2. Receive and scrutinize all claims for records and report on this to the executive committee.
- 7.5.3. On approval by the executive committee issue such record certificates or other forms of recognition as may be prescribed.
- 7.5.4. Have deliberative vote at all executive committee meetings.
- 7.5.5. Be the Convenor of the Provincial Trial events (see item 17).

8. ELECTIONS & RESPONSIBILITIES

- 8.1 Nominations for elections to the committee must be made in writing 30 days before the A.G.M. Office bearers shall be elected annually at the A.G.M. by representatives of the members.
- 8.2 The executive committee shall hold in trust all assets and property of the Association.
- 8.3 Fix dates and places of annual general meetings and meetings of the executive committee.
- 8.4 The executive shall adjudicate upon all matters referred to it for decision in connection with the interpretation, and application of this constitution and/or of any resolution passed by a general meeting or by the executive committee.
- 8.5 Take such disciplinary action as may at any time seem to it to be necessary in respect of any member or any individual member of a member, in accordance with the guidelines laid down by the South Africa Sports Commission.
- 8.6 Pass judgement or inflict penalties for any breach of this constitution or any rules or resolutions framed hereunder, or any offence against the traditions or objects of the association, as it may appear to it to be just and proper.
- 8.7 The executive committee will have the power to:
 - 8.7.1. Appoint a sub-committee for any special object and delegate to such sub-committee the functions and powers of the executive committee.
 - 8.7.2. Fill any vacancy, which may occur on the committee including ex-officio members of the committee.
- 8.8 The decision of the committee shall be final and binding and it shall not be obliged to give reasons for its decisions.
- 8.9 The committee shall meet at least 4 times a year, or when the occasion demands, at such time, place and date as the chairman may determine.

9. ANNUAL GENERAL MEETINGS

9.1 Meetings shall be convened by the Executive Committee and shall be held not later than 12 Months from the previous Annual General Meeting.

9.2 The Secretary shall give at least 30 days notice of such meetings to all members and office bearers.

9.3 Members wishing to place any matter on the agenda shall forward the details in writing to the secretary, 15 days before the date of such a meeting.

9.4 All members of the association are entitled to attend the annual general meeting as an observer. A member not in good standing with the association shall have no right to speech or vote.

9.5 Representation:

9.5.1. A member shall be in good standing with the association before the meeting commences otherwise the member shall be barred from voting.

9.5.2. Each member may propose or second any motion.

9.5.3. Proxy votes - any member unable to be represented personally at the meeting may appoint, in writing, an individual member to represent him / her as his / her delegate save and except that no individual member may act as proxy for more than one member.

9.6 Voting Rights:

9.6.1. Each member in good standing shall have one or more votes based on the proxy the member represents.

9.6.2. The chairman shall have the casting vote.

10. QUORUM

At any general meeting of the association delegates representing 30% or more of the members shall form a quorum.

11. BUSINESS

The business to be conducted at the Annual General Meeting shall include the following:

11.1 To receive and adopt:

11.1.1. The chairman's annual report

11.1.2. The auditor's report and financial statements

11.2 To determine the fees and levies for the ensuing year.

11.3 To elect the following officers and committee:

11.3.1. Chairman

11.3.2. Vice Chairman

11.3.3. Secretary

11.3.4. Treasurer

11.3.5. Competition Secretary

12. SPECIAL GENERAL MEETING

12.1 A Special General meeting shall be convened by the executive committee at its discretion for any matter of urgency, or on requisition by a resolution of at least three members, such requisition to be in writing and to clearly set out the object or objects of the meeting.

12.2 Twenty days notice in writing of such a meeting shall be given by the Secretary to each member.

13. FINANCE

13.1 All monies belonging to the association shall be either banked to the credit of the association with its bankers or invested in accordance with the resolution of a general meeting or executive meeting.

13.2 All payments made by the association shall be made by internet banking by the Treasurer or in his/her absence by a person duly nominated and authorized by the executive committee.

13.3 The financial year-end of the association shall be the last day of February.

13.4 Books and accounts shall be kept reflecting all transactions of the Association and a balance sheet prepared, audited and presented at the AGM.

14. AUDITORS

14.1 At the annual general meeting an auditor will be appointed who will:-

14.1.1. Examine and have access to all books, papers, monies, funds, properties and assets of the association.

14.1.2. Hand in a written report on the books, financial statements and balance sheet of the association to be considered by the annual general meeting.

14.1.3. Not be an office bearer of the association or of any member.

15. INDEMNIFICATION

Office Bearers and members of the Executive committee shall collectively and severally be indemnified against all liabilities incurred by them in the execution of their duties save as may be incurred through their own neglect or default.

16. DATE OF CORRESPONDENCE

The postmark of a public post office or the transmission date of an e-mail or telefax will at all times be regarded as the date on which correspondence, notices and the like were dispatched either by or to the Association.

17. SELECTION COMMITTEE AND NOMINATIONS

17.1 The Provincial Selection Committee will consist of the Chairman, three members appointed at the Annual General Meeting, and a further independent member appointed by the balance of the selection committee.

17.2 A Quorum shall consist of all five selectors. If any member is not available, the Chairman will co-opt a substitute within the general requirements of clause 17.1 above..

17.3 The Selection Committee shall select members for the Provincial A & B teams to compete in provincial and national tournaments.

17.4 Selectors will also elect the Manager of the team who may be one of the Selection Committee.

17.5 A nominee for a provincial team must have participated in the Provincial Trial Events for at least two consecutive years. However, the Selection Committee may select a member who has fished the Provincial Trial Events for at least one year and who they consider is of such exceptional talent and / or experience that will be of benefit to the provincial teams.

18. PROVINCIAL TRIAL EVENTS

18.1 The Executive committee shall be responsible for the arranging and running of Provincial Trial Events, the results of which are to be used for the nomination of members to the provincial teams to fish inter-provincial tournaments and national events.

18.2 The Provincial Trials shall consist of a minimum of eight fishing sessions.

18.3 Of the eight sessions fished the member may discard two sessions - but the discarded trials shall be only one River trial and one Stillwater trial.

18.4 The Executive Committee may award bonus points for members' participation at Trials. Where the Executive Committee decides to award bonus points the membership shall be advised at least 14 days before the 1st event and such award shall be continue for all the Trials for that year. If the Executive Committee does not advise members of the bonus points award then no points shall be awarded for all the Trials for that year.

18.5 The Trials shall be fished under Rules as amended from time to time and published by the Executive Committee.

19. AMENDMENTS TO CONSTITUTION

19.1 No alteration, amendment or addition to this Constitution may be made except at an Annual General Meeting or at a Special General Meeting called for that purpose.

19.2 No such alteration, amendment or addition shall be adopted unless carried by a resolution of two thirds of the voting rights of those present, entitled to vote at such meeting.

20. DISSOLUTION CLAUSE

20.1 The Association may be dissolved if members representing at least two thirds of the total voting rights of all members are in favour thereof at a Special General Meeting, which has been convened for that purpose.

20.2 On dissolution the assets of the Association shall not be payable to or divisible amongst the members of the Association or individual members thereof but shall be paid or transferred to any other Association or body having similar aims and objects or alternatively to any duly registered welfare organization at the discretion of the meeting.

21. ADOPTION OF THE CONSTITUTION

This Constitution replaces the previous Constitution and was adopted by the members present at the AGM held on:

.....8 September..... 2018

Signed:

Chairman

Vice-Chairman

Secretary